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| **Approval date:** |  | **Philadelphia University** |
| **Issue:** | **Faculty** |
| **Credit hours: 3** | **Department** |
| **Bachelor** | **Course Syllabus** | **Academic year** |

**Course information**

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| --- | --- | --- | --- | --- |
| **Prerequisite** | | **Course title** | | **Course#** |
|  | | **Basic Writing: From Sentence to Paragraph** | | **0120115** |
| **Room #** | **Class time** | | **Course type** | |
| 407 | 8.15- 9.45 | | University Requirement  Faculty Requirement  Major Requirement  Elective  Compulsory | |

**Instructor Information**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **E-mail** | **Office Hours** | **Phone No.** | **Office No.** | **Name** |
| nhamdi@philadelphia.edu.jo | S, T | 2159 | 412 | Nadia Hamdi |

**Course Delivery Method**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Delivery Method** | | | |
| **Physical  Online  Blended** | | | |
| **Learning Model** | | | |
| **Physical** | **Asynchronous** | **Synchronous** | **Precentage** |
|  |  |  |

**Course Description**

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| The aim of this course is to enable students to acquire the productive skill of language learning. The course is designed to help students practice writing sentences and well-organized paragraphs, emulating discussion, comparison and contrast as well as descriptive models. Most importantly, the students are encouraged to think in English in order to be able to develop their own ideas and express them fully in English. |

**Course Learning Outcomes**

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| --- | --- | --- |
| **Corresponding Program outcomes** | **Outcomes** | **Number** |
| **Knowledge** | | |
| Use English to communicate fluently, and master the four basic skills: reading, writing, listening and speaking. | Identify the basics of paragraph writing and use them to evaluate good and bad paragraphs | **K1** |
|  | Identify topic sentences easily | **K2** |
| **Skills** | | |
|  | Develop needed skills in dealing with literary and non-literary texts | **S1** |
|  | Efficiently write coherent and cohesive paragraphs | **S2** |
| Distinguish and analyze the grammatical structure of the English language, and acquire knowledge and skills related to branches of linguistics such as: linguistics, discourse analysis, pragmatics, semantics, and others | Assess different styles of writing through understanding the general specifications of a typical text | **S3** |
| **Competencies** | | |
|  |  | **C1** |

**Learning Resources**

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| --- | --- |
| Hogue, Ann. *The Essentials Of English: A writer's Handbook*. U.S.A.: Longman.2003  Heaton, J.B. *Prepositions and Adverbial Particles*. England: Longman.1982. | Course textbook |
| * Montomery, Martin, *Ways of Reading: Advanced Reading Skills for Students of English Literature* (Oxfordshire: Routledge, 2012) | Supporting References |
| <http://members.tripod.com/~lklivingston/essay/>  <http://www.epcc.edu/faculty/joeo/sa_000.htm>  <http://owl.english.purdue.edu/owl/resource/685/01/> | Supporting websites |
| **Classroom**  **laboratory Learning platform Other** | Teaching Environment |

**Meetings and subjects timetable**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Learning Material** | **Tasks** | **Learning Methods** | **Topic** | **Week** |
| Types of Sentences |  | Lecture | Orientation  Sentence Formation: Subject- predicate | **1** |
| Simple Sentences |  | Lecture | Error correction | **2** |
| Compound Sentences | HW assignment | Collaborative learning | Coordinate conjunctions | **3** |
| Complex Sentences |  | Project based learning | Subordinate conjunctions | **4** |
| Complex- compound |  |  | Transitional words | **5** |
| Clauses |  | Collaborative learning | Embedded clauses | **6** |
| Topic sentences |  | Collaborative learning | Connecting sentences to form paragraphs | **7** |
| Supporting ideas | HW assignment | Project based learning | Coherence | **8** |
| PEEC paragraphs |  | Problem solving based learning | Cohesion | **9** |
| Writing a conclusion |  | Problem solving | Unity | **10** |
| Searching for unity | HW assignment | Flipped class | Paragraph writing  Present time | **11** |
| Writing a paragraph |  | Problem solving | Paragraph writing  Past and past progressive time | **12** |
| Writing a paragraph |  | Flipped class | Comparison and Contrast paragraphs | **13** |
| Writing a paragraph |  | Flipped class | Process and steps | **14** |
| Writing a paragraph |  | Flipped class | Revision | **15** |
|  |  |  | Final Exam | **16** |

\* includes: Lecture, flipped Class, project- based learning, problem solving based learning, collaborative learning

**Course Contributing to Learner Skill Development**

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| Using Technology |
| Students will do online practice of reading comprehension texts  Students will use the online dictionary to learn the pronunciation and derivation of words |
| Communication skills |
| Students will use new vocabulary to communicate effectively |
| Application of concepts learnt |
| Students will use the concepts they learn to read and comprehend external texts |

**Assessment Methods and Grade Distribution**

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| --- | --- | --- | --- |
| **Link to Course Outcomes** | **Assessment Time**  **(Week No.)** | **Grade Weight** | **Assessment Methods** |
|  | 6 | **30 %** | **Mid Term Exam** |
|  | Continuous | **30 %** | **Various Assessments \*** |
|  |  | **40 %** | **Final Exam** |
|  |  | **100%** | **Total** |

\* includes: quiz, in class and out of class assignment, presentations , reports, videotaped assignment, group or individual projects.

**Alignment of Course Outcomes with Learning and Assessment Methods**

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| --- | --- | --- | --- |
| **Assessment Method\*\*** | **Learning Method\*** | **Learning Outcomes** | **Number** |
| **Knowledge** | | | |
| Out of class assignment | Flipped class, problem solving | Identify the basics of paragraph writing and use them to evaluate good and bad paragraphs | **K1** |
|  |  | Identify topic sentences easily |  |
| **Skills** | | | |
| project | Flipped class, project based | Develop needed skills in dealing with literary and non-literary texts | **S1** |
| Out of class assignment | Lecture, collaborative | Efficiently write coherent and cohesive paragraphs | **S2** |
| Out of class assignment | Lecture, collaborative | Assess different styles of writing through understanding the general specifications of a typical text | **S3** |
| **Competencies** | | | |
|  |  |  | **C1** |

\* includes: Lecture, flipped Class, project- based learning , problem solving based learning, collaborative learning

\*\* includes: quiz, in class and out of class assignment , presentations , reports, videotaped assignment, group or individual projects.

**Course Polices**

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| **Policy Requirements** | **Policy** |
| The minimum passing grade for the course is (50%) and the minimum final mark recorded on transcript is (35%). | **Passing Grade** |
| * Missing an exam without a valid excuse will result in a zero grade to be assigned to the exam or assessment. * A Student who misses an exam or scheduled assessment, for a legitimate reason, must submit an official written excuse within a week from the an exam or assessment due date. * A student who has an excuse for missing a final exam should submit the excuse to the dean within three days of the missed exam date. | **Missing Exams** |
| The student is not allowed to be absent more than (15%) of the total hours prescribed for the course, which equates to six lectures days (M, W) and seven lectures (S,T,R). If the student misses more than (15%) of the total hours prescribed for the course without a satisfactory excuse accepted by the dean of the faculty, s/he will be prohibited from taking the final exam and the grade in that course is considered (zero), but if the absence is due to illness or a compulsive excuse accepted by the dean of the college, then withdrawal grade will be recorded. | **Attendance** |
| Philadelphia University pays special attention to the issue of academic integrity, and the penalties stipulated in the university's instructions are applied to those who are proven to have committed an act that violates academic integrity, such as: cheating, plagiarism (academic theft), collusion, and violating intellectual property rights. | **Academic Honesty** |

**Program Learning Outcomes to be Assessed in this Course**

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| --- | --- | --- | --- | --- |
| **Target Performance level** | **Assessment Method** | **Course Title** | **Learning Outcome** | **Number** |
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**Description of Program Learning Outcome Assessment Method**

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| **Detailed Description of Assessment** | **Number** |
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**Assessment Rubric of the Program Learning Outcome**

